



ST. ANDREW'S GRAMMAR

STUDENT CODE OF CONDUCT

<i>Date</i>	<i>Modified By</i>	<i>Ratified</i>	<i>Review</i>
April 2018	Principal	April 2018	2019
August 2018	Principal and Year 12 Cohort	August 2018	2019
March 2020	Board	2020	2021
June 2025	Senior Leadership Team*	2025	2026

* In conjunction with Student Council

Student Code of Conduct

1. Preface

St. Andrew's Grammar is dedicated to providing a child-safe environment which safeguards all students and is committed to promoting practices which provide for the safety, wellbeing and welfare of all of our students.

As per the Registration Standards, St Andrew's Grammar explicitly forbids the use of any form of child abuse, corporal punishment or other degrading punishment by any teacher, staff member or other caregiver at the school.

Corporal punishment

Staff members and volunteers MUST NOT discipline any child by way of corporal punishment, which is any punishment in which physical force is used and intended to cause some degree of pain or discomfort, however light.

Degrading punishment

Staff members and volunteers MUST NOT use any form of degrading punishment, which is any punishment which is incompatible with respect for human dignity, including corporal punishment and non-physical punishment which belittles, humiliates, denigrates, scapegoats, threatens, scares or ridicules the child.

Child abuse

Staff members and volunteers MUST NOT engage in any form of child abuse in any form, including;

- physical abuse – which includes behaviour which severely and/or persistently hurts or injures a child,
- sexual abuse – which includes any behaviour which exposes, or involves, sexual activity which is inappropriate to the child's age and developmental level,
- emotional abuse – which includes any behaviour that constitutes psychological abuse or exposure or family and domestic violence,
- neglect – which occurs when children do not receive adequate food, shelter, medical treatment, supervision, care or nurturance to such an extent that their development is damaged or injured, whether acute, episodic or chronic.

This Student Code of Conduct sets out the minimum standards of conduct and behaviour to be observed by students attending the School. The Code also outlines when, how and whom to tell when students have concerns about breaches of the code of conduct for students.

The Code guides student behaviour establishes expectations for personal boundaries and clearly delineates appropriate and inappropriate behaviour in relation to staff, other students and other members of the School community. It should be read in conjunction with the School Rules and the Behaviour Management Policy.

2. Introduction

The Student Code of Conduct provides a framework within which students are able to develop the pro-social behaviours which are acceptable within the broader community. The Student Code of Conduct provides an outline of the behavioural expectations for students when they are on the

School site, moving to and from School, travelling on public and contract transport services and when attending sporting events, School functions, excursions, etc.

This Code does not attempt to provide a rigid, detailed and exhaustive list of what to do in every aspect of their Schooling. Instead, it sets out general expectations of the standards of behaviour required and gives some examples of the types of behaviour that are or are not acceptable. The Code places an obligation on all students to take responsibility for their own conduct.

Nothing in this Code should be taken to limit the circumstances in which the School may take disciplinary action in respect of a student.

In addition, other School policies linked to this one are inclusive of but not exclusive to:

- Behaviour Management
- Bullying Prevention (Includes Cyber-Bullying)
- Critical and Emergency Incidents Policy
- Disability Discrimination
- Disputes and Complaints
- Duty of Care
- Mobile Phones, E-mails and Internet
- Privacy
- Racial Discrimination
- Records Management
- Sex Discrimination and Sexual Harassment
- Social Media

3. Who has to comply with the Code of Conduct?

All students of the School must comply with this *Code*. This includes full-time and part-time domestic students, International students, international Exchange Students and students attending on study tours.

Students are required to abide by this Code of Conduct and are encouraged to engage with staff or another responsible adult in the event that another student breaches this Code.

4. Charter of Rights and Responsibilities

This Student Code of Conduct and the Behaviour Management Policy is based on the Charter of Rights and Responsibilities. This Charter applies to students, staff and parents. All members of the School Community must be responsible for their actions and be prepared to guarantee the rights of every other person.

EXPECTATIONS

To further the School's purpose, all members of the School community will:

- work responsibly and diligently;
- respect each other's property, possessions and the whole School environment;
- be punctual, prepared and well presented;
- abide by the School's rules and expectations.

RIGHTS

All members of the School community have the right to:

- be treated with respect, courtesy and honesty;
- work and interact in a safe and supportive environment;
- work in a purposeful and non-disruptive manner;
- be proud of their School

RESPONSIBILITIES

All members of the School community have the responsibility to:

- model respectful, courteous and honest behaviour;
- treat St. Andrew's Grammar as a community where individuals can freely express opinions, beliefs and values in an ethical manner;
- Student Voice is of utmost importance;
- ensure that their behaviour is not disruptive to others;
- keep the School environment neat, clean and safe;
- behave responsibly.

The School's responsibility in ensuring that every student has the ability to choose his or her own behaviour and compliance of the Charter of Rights and Responsibilities lies within the following guidelines:

- That all staff and students develop a concern for the needs of others, expressed both in attitude and action, in the School, in the immediate family and community and in the world.
- Campus facilities and resources are shared by all in the School.
- The School has established classrooms in which a community atmosphere is generated - a community where the children and teacher work for and with each other, sharing, respecting, appreciating and communicating. Caring for students should determine use of time, space and personnel.
- The School provides a framework wherein parents and friends of the School are actively encouraged to contribute and to be involved in the development and activities of the School.
- We place priority on communication, both on an individual basis and in written form with parents and students.
- The Students are taught to be community minded and to consider the needs of others.

5. The School Rules

The School believes that the only discipline of real significance is that which the individual imposes upon him or herself. The aims of these rules therefore are to make each child aware of the value of self-control and to develop a sense of responsibility for their own conduct and for the well-being of others.

All members of the School Community must be responsible for their actions and be prepared to guarantee the rights of every other person.

The School Rules are based on the Charter of Rights and Responsibilities noted in the previous section. The Charter applies to students, staff and parents.

6. Students Code of Behaviour During Sports

All St. Andrew's Grammar students must:

- Uphold the spirit of the game at all times;
- Play by the rules;
- Make an effort to have a good personal knowledge of the rules of the game;
- Co-operate with and show respect for - coach, team manager, team members, officials and your opponents;
- Never argue with an official. If you disagree with a decision, ask your captain, coach or Manager to approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials or other players or deliberately distracting or provoking an opponent is not acceptable or permitted.
- Work equally hard for yourself and your team. Your team's performance will benefit and so will you.
- Attend all training sessions and matches as required. If for some reason you are unable to play it is important that you provide adequate notice to your manager/coach and make every effort to find a replacement player;
- Be a good sport. Applaud all good play whether they be by your own team or the opposition.
- Participate in a fair and honourable manner at all times. Cheer all good plays whether they are by your team or the opponents - "Booing" and harassment of the opposition are not acceptable;
- Treat all players as you would like to be treated yourself.
- Do not interfere with, bully or take unfair advantage of another player.
- Co-operate with your coach, teammates and opponents. Without them there would be no competition.
- Place isolated incidents of unsporting behaviour in their proper perspective. Do not make such incidents the "highlight" of an event.

7. The Student Code of Conduct

The Student Code of Conduct outlines the expected standard of behaviour for students.

Students are expected to:

- Follow the legal directions and instructions of all School staff (teaching and non-teaching);
- Treat staff and fellow students courteously and with consideration at all times;
- Be considerate of the safety and welfare of themselves and others;
- Be punctual and prepared for each class with an awareness of specific needs for different classes;
- Contribute positively to the learning environment by working responsibly, not distracting other students, completing assignments and submitting them on time;
- Show respect and courtesy to all members of the School community;
- Respect personal and community property;
- Show pride in the achievements of themselves and their School;
- Be well groomed and dressed appropriately, as per School Uniform & Dress Code;
- Obey all campus and classroom rules; and
- Respect the rights and privileges of all students, School staff, and volunteers.

8. Alcohol, Smoking and Illicit Substances (drugs)

The possession, use or sale of tobacco products or implements, vapes, alcohol or illicit substances is forbidden.

9. Occupational Health and Safety

The School is committed to promoting a safe and healthy work and study environment and recognise our obligation under the WHS Act 2020 to, so far as practicable, provide and maintain a working environment where our students are not exposed to hazards. The WHS Act also requires all students to take responsibility for contributing to their own safety in all circumstances.

10. Conduct which is dangerous to others

Conduct, which constitutes a danger to anyone's health, safety or personal well-being, will not be tolerated. It includes physical abuse, threatening behaviour, harassment, discrimination, possession of dangerous weapons, or the creation of a condition that endangers or threatens the health, safety or well-being of self or others.

11. Unacceptable behaviour

Conduct which disrupts staff and hinders them from delivering education and training programs and services or other services in an orderly manner is a breach of our School Rules. Any individual or group behaviour, which is abusive, indecent, violent, excessively noisy, disorderly, dangerous, offensive or which unreasonably disturbs other groups or individuals, is prohibited.

12. Misuse of School property

Any act of misuse, vandalism, theft, malicious or unwarranted damage or destruction, defacing (including graffiti), disfiguring, or unsafe or unauthorised use of property is a violation of this Student Code of Conduct.

13. Compliance with School policy

Policies have been developed to guide students in areas such as internet usage, student drivers and so forth. Students should be aware of and follow these policies.

14. Academic misconduct

Academic misconduct includes but is not limited to:

- regular lateness in attending classes and lateness in submitting assignments and assessable work; and
- failure to attend classes or other contact sessions and failure to submit assessable work according to deadlines.

15. Sanctions

Behaviour contrary to this Student Code of Conduct often also breaches the School Rules. There are a number of sanctions (penalties) that can be imposed on students who breach the Student Code of Conduct that are outlined in the School's Behaviour Management Policy.

16. Serious Matters

Students need to appreciate that serious offences such as assault, theft, willful damage and unlawful activities are highly likely to attract a suspension or expulsion. In addition, external authorities such as the police, may be involved, in addition to any action taken by the School, where a student's conduct breaks the law.

17. When to Report, how to report and whom to tell

Students are encouraged to discuss any breaches of the Code of Conduct with any of the following:

- a. Their Class or Mentor Teacher first
- b. Other teachers with whom they feel comfortable
- c. The School Chaplain
- d. Heads of House for secondary only)
- e. Assistant Heads of School
- f. Head of School
- g. The Principal

Reports can be verbal, by email or via a parent or guardian. All substantiated reports will be treated with confidentiality. Most breaches will be dealt with at a class level by the Class or Mentor Teacher or, perhaps, by the Chaplain and it is expected that the matter will be addressed and concluded at that level. However, for serious breaches of the Code, students are able to bring their concerns to any member of the Senior Leadership Team.

18. Conclusion

St. Andrew's Grammar has a proud history of being an outstanding School and our students are fortunate to be able to continue our tradition. After reading this Student Code of Conduct and discussing it with your child, please sign below, and return to School.

I have discussed the Student Code of Conduct with my child and I believe my child will do his/her best to follow the School's Code of Conduct. I have also reinforced the need to speak with a trusted adult, (e.g. parent or teacher) to seek advice on how to deal with a problem.

Student's Name: _____

Class: _____

Student's Signature: _____

Parent's Name: _____

Parent Signature: _____

Mentor/Class Teacher's Signature: _____

Date: _____