



STRIVING
FOR
EXCELLENCE

APPLICATION FOR ADMISSION

St. Andrew's Grammar

STUDENT INFORMATION

Proposed St. Andrew's Grammar Year Level of Entry (**Kindergarten to Year 12**) _____ for **20** _____

Surname: _____

Name: _____

Preferred Name: _____

Sex: M / F / X Date of Birth: ____/____/____

Current Year Level and School (if attending): _____

Country of Birth: _____

Australian Citizen: Yes No

FOR CENSUS PURPOSES:

Do you identify as: Aboriginal: Yes No

Torres Strait Islander: Yes No

Main Language Spoken: _____

Other Languages Spoken _____

Religion: _____

INTERNATIONAL STUDENT Yes No

If yes, please attach a copy of your Visa & Passport

Visa Type and Number: _____

Passport Number: _____

Country of Issue: _____

Date of Entry: _____

STUDENT MEDICAL INFORMATION

Medicare Number: _____

Private Health Insurance Fund: _____

Member Number: _____

Please detail any medical conditions your child has. Please note we may require more detailed information during the enrolment process.

Please tick and provide information for all that apply below:

Anaphylactic reactions: _____ Yes No

Allergies: _____ Yes No

Intolerance to food: _____ Yes No

Asthma: _____ Yes No Diabetes: _____ Yes No

Epilepsy: _____ Yes No Phobias: _____ Yes No

Please be aware that we have a nut exclusion policy at our school. As some students at our school have severe allergies to these products, we do not allow them on campus. Please ensure your children do not bring these foods to school. Foods such as peanut butter sandwiches and Nutella are not allowed.

STUDENTS WITH SPECIAL NEEDS

In order to best assist your child's education and provide the appropriate level of support we require, please detail any special needs your child has that may affect their education. The Supplementary Enrolment Form will also need to be completed if you have ticked **Yes** on any of the boxes below. This form is available from our website or from the school upon request. Failure to disclose this information may negate this application.

Psychological <input type="checkbox"/> Yes <input type="checkbox"/> No	Physical <input type="checkbox"/> Yes <input type="checkbox"/> No
Behavioural/Safety <input type="checkbox"/> Yes <input type="checkbox"/> No	Communication <input type="checkbox"/> Yes <input type="checkbox"/> No
Mobility <input type="checkbox"/> Yes <input type="checkbox"/> No	Sensory (e.g. Vision/Hearing) <input type="checkbox"/> Yes <input type="checkbox"/> No
Cognitive <input type="checkbox"/> Yes <input type="checkbox"/> No (Gifted & Talented or Learning Difficulties)	Other <input type="checkbox"/> Yes <input type="checkbox"/> No

FAMILY DEMOGRAPHICS

Student resides with: Both Parents Both Parents - Shared Custody Mother Father Guardian/s

Siblings – please include children that have either previously attended **(P)**, are currently **(C)** attending or are a prospective **(F)** student of St. Andrew’s Grammar:

Full Name	Date of Birth	P	C	F	Proposed Enrolment
_____	_____				Year _____ 20 _____
_____	_____				Year _____ 20 _____

Other family/relatives that have currently or previously attended: _____

Where You Referred by a Current School: Yes No

If yes, please provide details of the referring Family, including the names of the students currently attending:

GUARDIAN DETAILS

Only complete both sections if both parents or all guardians are able to sign this application form

GUARDIAN 1

Mr/Mrs/Ms/Miss/Dr Relationship to student: _____

Surname: _____ Mother’s Name: _____

Religion: _____ Country of Birth: _____

Nationality: _____ Australian Citizen: Yes No

Main Language spoken at Home: _____ Other Languages spoken: _____

Residential Address*: _____

Suburb: _____ Postcode: _____

Mobile Number: _____ Telephone (work): _____

Telephone (home): _____

Email** *please print clearly*: _____

The following information regarding your educational qualifications is required by the Federal Government for school census data collection – See MCEETYA Data Collection below

Occupation/Employer: _____

What is the highest year of schooling you have completed? (Please tick the appropriate)

Year 9 or below Year 10 Year 11 Year 12 Not stated

What is the highest level of qualification you have completed?

Certificate I to IV Advanced Diploma Bachelor Degree or above
 No non-school qualifications Not stated

Please indicate your appropriate occupational group:

Senior Management, Government Administration or Defence, Qualified Professionals	<input type="checkbox"/> 1
Business Managers, Arts/media/sportspersons, Associate Professionals	<input type="checkbox"/> 2
Tradespersons, Clerks & Skilled Office Workers, Sales & Service Staff	<input type="checkbox"/> 3
Machine Operators, Hospitality Staff, Assistants, Labourers and related workers	<input type="checkbox"/> 4
Not in paid work	<input type="checkbox"/> 8
Not stated or unknown	<input type="checkbox"/> 9

GUARDIAN 2

Mr/Mrs/Ms/Miss/Dr Relationship to student: _____

Surname: _____ Father's Name: _____

Nationality: _____ Australian Citizen: Yes No

Main Language spoken at Home: _____ Other Languages spoken: _____

Residential Address*: _____

Suburb: _____ Postcode: _____

Mobile Number: _____ Telephone (work): _____

Telephone (home): _____

Email** *please print clearly*: _____

The following information regarding your educational qualifications is required by the Federal Government for school census data collection – See MCEETYA Data Collection below

Occupation/Employer: _____

What is the highest year of schooling you have completed? (Please tick the appropriate)

- Year 9 or below Year 10 Year 11 Year 12 Not stated

What is the highest level of qualification you have completed?

- Certificate I to IV Advanced Diploma Bachelor Degree or above
 No non-school qualifications Not stated

Please indicate your appropriate occupational group:

- Senior Management, Government Administration or Defence, Qualified Professionals 1
Business Managers, Arts/media/sportspersons, Associate Professionals 2
Tradespersons, Clerks & Skilled Office Workers, Sales & Service Staff 3
Machine Operators, Hospitality Staff, Assistants, Labourers and related workers 4
Not in paid work 8
Not stated or unknown 9

**If more than one address has been provided, please circle preferred mailing contact Mother / Father / Guardian
**Email contact is used for the distribution of the School Newsletter and some parent notices.*

EMERGENCY CONTACTS

Name of persons to be called if parents/guardians cannot be contacted.

*****This is a compulsory field and must be completed*****

Name: _____

Relationship to student: _____

Telephone: _____

Mobile: _____

Name: _____

Relationship to student: _____

Telephone: _____

Mobile: _____

Name: _____

Relationship to student: _____

Telephone: _____

Mobile: _____

MCEETYA DATA COLLECTION

The Ministerial Council on Education, Employment, Training and Youth Affairs, Federal Government, requires information captured above regarding your educational qualifications for school census collection.

Information is also collected on this form and during your child's enrolment in order to meet our obligations under the ESOS Act and the National Code 2007 for international students; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you and your child on this form and during his or her enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information can be collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

PRIVACY STATEMENT

Under the Privacy Act (the Act) St Andrew's Grammar is required to provide you with certain information as to how we protect your privacy and how we comply with the requirements of the Act and the 13 Australian Privacy Principles (APP's). This information is set out in your Privacy Policy which is available on the schools public website www.sag.wa.edu.au and also available upon request from the School Office. Our Privacy Policy describes:

- *Who we collect information from;*
- *The types of personal information collected and held by us;*
- *How this information is collected and held;*
- *The purpose for which your personal information is collected, held, used and disclosed;*
- *How you can gain access to your personal information and seek its correction;*
- *How you may complain or inquire about our collection, handling, use or disclosure of your personal information and how that complaint or inquiry will be handled; and*
- *Whether we are likely to disclose your personal information to any overseas recipients.*

*** We strongly recommend that you read our Privacy Policy and if you have any queries with respect to its content you should contact the Principal's Personal Assistant at principalpa@sag.wa.edu.au.*

PARENT/GUARDIAN ACKNOWLEDGEMENTS

I/We the undersigned request that the child named on this Application for Admission be considered for enrolment to St. Andrew's Grammar. We have read the School's literature contained within and agree to fully support the School's philosophy and objectives. We agree to abide by the school's parent code of conduct and to be bound by the Rules, Regulations and Conditions for Admission as provided. We agree that our child will fully participate in prescribed school activities including religious activities and extra-curricular activities as and when they arise.

I/We accept responsibility for school fees and other financial liabilities incurred and understand that a full term's notice in writing to the Principal is required of the intention to withdraw the child named on this Application for Admission from the School and that failure to do so will necessitate the charge of one school term of the annual tuition fee.

I/We acknowledge that we have provided all information requested by the school to the best of our knowledge and that a failure to disclose all information requested may result in this application being refused or cancelled.

Signature of Guardian 1: _____

Date: _____

Signature of Guardian 2: _____

Date: _____

DOCUMENTS ATTACHED TO THIS APPLICATION FOR ADMISSION

The School requires copies of the following documents with your application. Please tick the boxes below to acknowledge that copies have been attached.

Birth Certificate or current Passport

Any relevant custodial documents

Immunisation records

Certificates of any academic testing (eg. NAPLAN)

Most recent school reports (2 years if possible)

Supplementary Enrolment Form (if required)

ADMINISTRATION USE ONLY

Admission Fee of \$50.00

Receipt Number: _____

Cash/EFTPOS

Documents scanned/received

Date received: _____

Interview Booked

Date of Interview: _____

Entered into Synergetic

F C

Date of entry: _____

Additional Notes: _____
