



## Schedule of Fees 2021 - Domestic Students

### ENROLMENT APPLICATION

An application for enrolment can only be registered if the Enrolment Application form is completed and \$50.00 (inclusive of GST) paid. This fee is paid once only per child. The fee covers administration expenses and is non-refundable.

### ACCEPTANCE FEE

This is a fee payable once only per child. The fee of \$500.00 is payable on the acceptance of a place offered in the School. The fee is non-refundable.

### TUITION FEES (Below does not include levies)

Domestic Student Fees	Annual Tuition Fee Only (exc levies)
Kindergarten (Part-time) - 3 Days	\$4,400
Kindergarten (Part-time)- 4 Days	\$5,288
Kindergarten (Full-time) - 5 Days	\$6,175
Pre-primary	\$5,453
Primary School (Year 1-5)	\$5,453
Primary School (Year 6)	\$5,573
Secondary School (Year 7)	\$5,811
Secondary School (Year 8)	\$6,023
Secondary School (Year 9-12)	\$6,241

Tuition Fees will be invoiced annually with payments due over three instalments for existing families. All new families need to go into a direct debit arrangement of 10 Monthly or 20 Fortnight payments, existing families can opt to pay school fees via this method should they wish too. These are February, May and August within 28 days of receipt of a statement

There are three payment options: -

1. Payment of the Account in full by 26 February 2021
2. Payment by three installments due on 26 February, 28 May and 27 August 2021
3. Payment by ten monthly or twenty fortnightly installments – initial set up fee is applicable
4. Dishonored payment will incur a \$95.00 admin fee

Your completed Payment Option form is to be returned to the Finance Officer by 09 February 2021 and first payment must be received by 26 February 2021. The final payment is expected by 29 November 2021. Any account remaining outstanding after this date will be referred to our debt collection agency.

Please note: Previous payment arrangements cannot be assumed as continuing and must be negotiated by the commencement of each year.

If no arrangements are made for payments and fees are late, a penalty of 15% per annum will be applied on the outstanding amount on a daily basis.

The Fees doesn't include levies, excursions, school activities such as swimming lessons, School camps and tours.

Additional fees will apply for the School Diary \$25.00 and the School Year Book \$60.00. These fees will be invoiced with the February school fee account and will be due and payable in that period.

### CAMP & EXCURSION FEES

Camp and excursion fees will be fixed each year according to costs associated with this activity. Parents will be invoiced at the beginning of the year. Please note that these fees will be due and payable promptly.

### **CAPITAL LEVY**

This levy operates to help fund the building program of the School and funds are used for Capital purposes only. Capital Levy will be \$250.00 per child or \$500.00 for two or more children in the same family. This levy is not tax deductible

### **DISCOUNTS**

Standard discounts on Tuition fees only, are:

- 20% for 2<sup>nd</sup>, 40% for 3<sup>rd</sup> and 100% for 4<sup>th</sup> and subsequent children attending the School at the same time.
- 5% for the payment of a full year's fees within 28 days of the commencement of Term 1.

### **FEE CONCESSIONS**

The School Board is always mindful of parents with a genuine financial need. Parents seeking fee concessions will have to fill in a Concession Application Form and will then have a confidential interview with the Principal and the School Board. Concessions are negotiated on an annual basis at the beginning of each year.

### **FEES COLLECTION**

The School Board reserves the right to alter all school fees and discounts. The school structure relies on the prompt payment of fees. Accounts are issued in advance each year and are payable via a number of options as listed. Parents who believe that they will be unable to make sufficient payments to pay off their accounts by end of term four must make arrangements with the Finance Officer prior to the commencement of the school year. The School is supportive of families who find themselves in difficult circumstances.

In justice to families who pay their school fees regularly and on time, the School will rigorously follow up all overdue school fee accounts. In cases where reminder notices are persistently ignored or arrangements to meet the arrears are not met, the accounts will be referred for legal action to recover the amount outstanding. Any costs associated with legal collections of fees will be added to the account.

Payments by Bankcard, Mastercard and Visa will incur a 1.5% credit card fee. Payments by direct debit can be established and forms are available from the Finance officer at Hellenic Admin Office.

### **NOTICE OF INTENTION TO WITHDRAW**

A full school term's notice in writing to the Principal is required of the intention to withdraw a student from the School. Failure to do so will necessitate the charge of one quarter of the annual Tuition Fee.

### **MUSIC TUITION**

Students may choose to learn a particular musical instrument during school time. Peripatetic External tutors are available. Payments are made by parents directly to the tutor. Please contact the School office for further information.

### **PARENTS AND FRIENDS LEVY**

The levy operates to help the fund raising efforts of the Parents and Friends Association and is subject to change from time to time. Currently the Parents and Friends Levy is at \$125.00 per family per year.

### **SWIMMING FEES**

Swimming fees will be fixed each year according to costs associated with this activity. Parents will be invoiced on the School Account.

### **UNIFORM EXPENSES**

All uniform items are available from the Uniform Shop. Prices are subject to change and monies are to be paid on collection of items.