



ST. ANDREW'S GRAMMAR

MOBILE PHONE POLICY

<i>Date</i>	<i>Modified By</i>	<i>Ratified</i>	<i>Review</i>
April 2006	Principal	2006	2007
January 2008	Principal	2008	2009
August 2009	Principal	2009	2010
March 2010	Principal	2010	2011
February 2014	Principal	2014	2015
April 2017	Principal	2017	2018



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Mobile Phone Policy

Mobile Phone Usage Policy

Rationale

The school acknowledges that many students will own a mobile phone and this phone will be used by parents as a means of communication with their son or daughter. St Andrew's Grammar does allow mobile phones to be brought onto campus by Secondary Students.

The School does not condone the possession or use of mobile phones for Primary Students.

The guidelines in this document ensure that classrooms can function without interruption. They also secure the safety and privacy of both staff and students.

Guiding Behaviours

Mobile phones may be used in the following instances:

- Before and after school

During the school day and as a matter of security, mobile phones should be locked securely in a student's locker or handed to School Reception. They should be switched off or silent. Mobile phones should never be left unattended in school bags.

Students (and parents) are asked to abide by the following conduct relating to mobile phones:

- Courtesy, consideration and respect of others are paramount at all times.
- Mobile phones are not permitted to be used in between periods, during assemblies, meetings, chapel services, form periods, private study or at recess and lunch time.
- Mobile phones are not permitted during all off campus activities, sporting fixtures, excursions and camps. Parents will be advised of arrangements for communication in case of an emergency.
- Communication between parents and students during the school day should only be through Reception. Students are permitted to make emergency phone calls from the Reception phone and similarly parents can leave messages for their son or daughter at Reception. These can be delivered to students without causing any interruption to classroom learning.
- Students who are unwell must seek permission from their classroom teacher to report to Reception. School staff will then contact parents if it is deemed necessary for a student to leave early due to illness. Students are not permitted to make these arrangements directly with their parents via mobile phone.
- Using mobile phones to access social networking sites during the school day is not permitted.
- The taking of digital images or videos can be considered an invasion of individual privacy. Mobile phones may not be used by students to take, share or upload photos or videos.
- Mobile phones are not permitted during any assessment task.
- It is a parental responsibility to manage parameters around the cost of access and suitable plans.

- Students should not lend their mobile phone to other students and they should not reveal their access code to anyone.

Consequences

- Inappropriate use of mobile phones during the school day will result in the phone being stored at Reception for collection only after 3.20pm.
- If a student does not follow expectations repeatedly, then a parent will be required to collect the phone from the Head of Secondary. Students who repeatedly breach the mobile phone policy will most likely be banned from bringing their mobile phone to school.

Liability

Unfortunately, mobile phones can be a target for theft. If mobile phones are brought to school, it is entirely at the risk of the owner. The School will not accept any responsibility for theft, loss or damage to mobile phones. Parents are advised to insure mobile phones as part of their own insurance policy. Life proof covers are highly recommended to prevent damage.

Related Policies

Social Networking Policy

Information Technology Acceptable Use Policy